

August 11, 2021

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Vice Chairman Sheldrick** at **6:33PM**. **Vice Chairman Sheldrick** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman Sheldrick** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

On February 20, 2021, written notice of location of meeting change was sent to the Asbury Park Press and Newark Star Ledger.

ALSO:

On August 9, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Vice Chairman Sheldrick called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- ABSENT
Commissioner Sheldrick	- PRESENT

Rich Braslow	- PRESENT (Virtual)
Neil Braslow	- PRESENT (Virtual)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- ABSENT

(1) LOSAP ELIGIBILITY

Comms. Preston and Parleman are the committee. Need to put a policy in place by the end of September. Any member needs 5 years of eligibility to be vested. Went through a list of members who have left full firefighter status or have left the company. Any active members that still have a chance of making the time needed will remain on the list, but a letter will be sent to find out their intentions. Any member that leaves the company for any reason, their money vested will be returned to the Board. Discussion followed.

(2) FINALIZE BOAT PURCHASE

The Board discussed the boat as seen by the members of WKFC and Comms. Preston and Sheldrick. The boat should be arriving by middle of August. Check is ready to be presented to the company. Will be insured when the boat arrives. Will need to receive the title as well.

(3) **FIXED ASSETS**

Have received the list from all companies, now to be presented to the accountant.

(4) **AUDIT**

Michelle received an email from the Accountant and he completed his review, Auditor has just begun. Now will wait to see if there are any issues or recommendations.

(5) **FIRE OFFICIAL VEHICLE**

The Board reviewed the quote and seems to be in line. The vehicle will not be used for any personal use. The Board discussed what they should put on the line item for voting. The attorney noted just to put a not to exceed number. The public hearing will be held on September 8, 2021 at the Hazlet Township Municipal Building, 1766 Union Avenue at 8pm.

The building purchase with related costs will also go on the ballot with a not to exceed number. Discussion followed. A resolution will be presented tonight to schedule the hearing for capital purchase during the regular meeting.

(6) **FIT TEST MACHINE**

The machine needs to be returned to the Board and sent out for calibration.

(7) **TRAINING CERTIFICATES AND REVIEW**

All paperwork has been received by the Board. Comm. Parleman has reviewed and is not available to discuss. Comm. Schroeck noted that the paperwork should say District and not Department. The feeling of the Board is at least to get the truck to the scene with driver having at least the bare minimum necessity to pump. Discussion will continue on adoption of training requirements. Lengthy discussion followed.

(8) **CONTRACTS**

A provision to be added regarding scheduled hours.

(9) **APPLICATIONS**

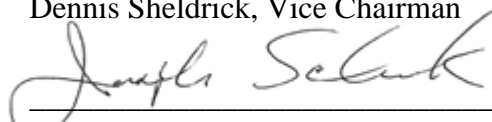
Comm. Lopez has 2 membership applications for Station 2 and 3. To be brought up at the regular meeting for approval.

Comm. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Preston seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:33 PM.

The next scheduled workshop meeting is September 8, 2021 at 6:30pm.



Dennis Sheldrick, Vice Chairman



Joseph Schroeck, Clerk