

June 12, 2023

**Hazlet Township Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Vice Chairman JC Schroeck** at **6:35PM**. **Vice Chairman JC Schroeck** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman JC Schroeck** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 19, 2022, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 22, 2022 advance written notice of this meeting was sent to the Asbury Park Press; and

On December 19, 2022, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Vice Chairman JC Schroeck called for a roll call:

Commissioner Parleman	- PRESENT (at 7:08pm)
Commissioner J.C. Schroeck	- PRESENT
Commissioner J.J. Schroeck	- PRESENT (at 6:48pm)
Commissioner Sheldrick	- PRESENT
Commissioner Storcks	- PRESENT
Melanie Appleby, Esq.	- PRESENT
Michelle Barney, QPA	- PRESENT

1. Resolutions-

a. 2023-016- Adopting increased fees for Fire Prevention. To be voted on and sent to the township for final approval. Michelle mentioned the town also raised their inspection fees. Our last increase was around 2015.

b. 2023-017- Executive Session

c. 2023-018- Russian Belarus Threshold.

Michelle mentioned the New Jersey League of Municipalities held a meeting today. The state changed the threshold to \$6,600 per vendor / per order or cumulative, with a certification from the state since we have

Michelle as a QPA. Commissioners JC Schroeck, Sheldrick, and Storcks all agree to move forward on this.

- A) Amazon can be used between the chiefs and fire prevention but would have to stop at \$6,600. Commissioners feel comfortable around \$6,000. (Use Amazon as a last resort, other vendors shall be used first).
- B) NJ also suggested that regular vendors used by the Fire District, can get a formalized letter stating they are a main vendor, a single form can be used instead of submitting a letter for every purchase. Exceptions are for prevailing wage companies, tax-levy payments, and regular utility bills.

- 2. New Fire Prevention Software** – Fire Official spoke about losing GovOnline with the township. Jungle Lasers (Geo 3.0) is the company we looked at. Covers all programs we currently have. This is cloud based and can be reached from I-phones, I-pads etc. Ocean Township has this program and they are happy with it. This new program tracks penalties and violations. Automatic Emails will be sent where we can see if these emails were opened. This company will transfer all of the current information and integrate it into this new program and provide unlimited support and training. Initial set up will be \$2,100, \$1,400 one-time fee for the public to access a portal online for their applications, and \$7,000 annually. The first cost will be \$10,500, then \$7,000 annually. Commissioner Storcks asked if any other vendors were looked at for comparison. The program the town is using would cost us \$15,000 and would allow the town access to our files. Commissioners voted 4-0 for the new program and associated costs. Commissioner Parleman not present at this time.
- 3. Vehicle Registrations-** Commissioner Storcks received 1 vehicle registration renewal. Commissioner JC Schroeck mentioned we received the new insurance cards. Some were off slightly and will be fixed or modified in the lists. Commissioner Storcks asked to take the insurance cards to put them in the vehicles himself, to avoid having old cards in vehicles from previous years. This worked well when he placed the new registration cards in the vehicles.
- 4. Radio Key update-** No update from Pat. Motorola emailed Michelle today about speaking with Betsy about the billing/shipping issue.
- 5. Engine 79 Repair update-** Commissioner Parleman not present yet for an update. Will wait for his arrival.
- 6. Special Election 7/24/2023-** Michelle mentioned the following: The county Board of Elections was notified. We are allowed to use our own, but Michelle has to go to Freehold the Friday before for a list of registered voters. The County had to print the

mail-in ballots to be scanned by them when they are returned. We will get a bill for them. If anyone does a provisional ballot, we have to drive to Freehold and had it directly to the Board of Elections. Michelle and Commissioner Storcks did notify the papers for Legal ads. More notifications will be done, and it will be posted in 10 public places by July 3rd. The township website has it listed as well. We are unable to get flyers done through Frank Oliva.

7. Capital Purchase Halmatro Tools- Commissioner JJ Schroeck reached out to ESI and they believe the equipment should be here the week of June 20th.

Other Notes:

Michelle mentioned more info on the updated Election transparency Laws. The window contracts between \$17,500 and \$44,000. With a QPA on staff, you can have a 1-time resolution for all purchases within these costs with having 3 quotes. This cuts out having to do a resolution every time a contract is awarded between these prices. Lawyer and Michelle to work on a resolution for the next meeting to give that authority.

Commissioner Parleman updated that the truck (Engine 79) is fine and its staying where it is, and not going to spend money on the quote that came back

Commissioner Sheldrick reported that the current year to date interest on the bank accounts with the new bank is up to \$19,000.

Commissioner Sheldrick reported Bob's Uniform is retiring. Action uniform will be used going forward since badges need to be ordered.

Commissioner Sheldrick stated he saw Commissioner Storcks go into the district office with nothing and left with a stack of papers. Commissioner Storcks stated that was true. The stack of papers was copies for the 4 sets of meeting minutes for the month of May. Commissioner Storcks said he will handle comments and questions in closed session and was upset that he was even questioned about this.

Commissioner JJ Schroeck gave an update on future goals of the district with the chiefs. West Keansburg mentioned they were ok with the brush truck; pickup truck tires and springs may need to be updated since it's pulling the triple axle boat trailer and trailer. May be issues with the truck rather than the boat trailer. They also voiced the concerns about the maintenance issues on 3-81.

Hazlet mentioned issues with the brush truck. They would be good to reducing to 1 engine and 1 ladder. Can't do that now since they current ladder does not have a pump. North Centerville mentioned they were good with apparatus and Chief Steiner was good with selling 79. That would be up to the board to look into this. Rescue 285 future replacement. JJ Schroeck believes the board should take the ownership of the Rescue before the district spends money on replacement. If they rescue is not owned by the district, who gets the money on resale to offset the cost of the replacement?

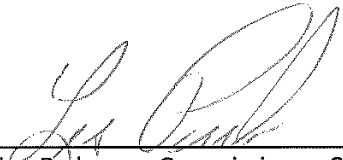
Discussion of the air system on the rescue truck. If they replace the rescue with a rescue pumper, there would have to be discussion on a smaller unit or an alternate means of having a mobile cascade system.

Also discussed was inventory on radios, SCBA, cylinders, and turnout gear. All companies have some type of reporting system. Going forward, we need to know how many radios are needed to move into the trunked system. The three chiefs reported they need approximately: Hazlet (15), North Centerville (15), and West Keansburg (5). We may need to look into grants etc. Commissioner Storcks mentioned that the trunked system is not mandatory right now. There is no time frame forcing the district to move off the old system into the trunked system.

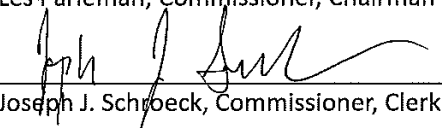
We should be getting a full inventory of the major items listed. They were mentioned to the fire company representatives during their initial budget meetings.

Michelle mentioned a termite issue at the office. The Association will pay for the repairs. Cannot replace the window until the exterminator comes back to check.

Commissioner J.J. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner J.C. Schroeck seconded the motion. ALL VOTED IN FAVOR. The workshop meeting was adjourned at 7:28 PM.



Les Parleman, Commissioner, Chairman



Joseph J. Schroeck, Commissioner, Clerk