

**June 14, 2023**

**Hazlet Township Town Hall  
1766 Union Avenue, 2<sup>nd</sup>  
Floor Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Les Parleman** at **7:31 PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**.

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 19, 2022, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 22, 2022, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 19, 2022, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Recording Secretary to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a ROLL CALL:

Commissioner Parleman	- Present
Commissioner Schroeck J C	- Present
Commissioner Schroeck J. J.	- Present
Commissioner Sheldrick	- Present
Commissioner Storcks	- Present

Melanie Appleby- Attorney	- Present
Michelle Barney, QPA	- Present

Also Present:

Edward Schmidt, Twp Chief	- Present
Craig Spirko, 1 <sup>st</sup> Asst. Chief	- Present
Robert Steiner, 2 <sup>nd</sup> Asst Chief	- Present
Tom Horner, Fire Official	- Present
Steve Schmidt - First Aid Chief	- Present (at 7:39pm)

A MOTION to approve the workshop, regular, and executive session minutes of the May 10, 2023 meetings and May 23, 2023 special meeting offered by Commissioner Sheldrick, seconded by Commissioner JC Schroeck

**All in Favor**

**CORRESPONDENCE- None**

**OLD BUSINESS-**

NCVFC – light update. Ex-Chief P. Wood reported that a meeting is being set up between the fire company and the county. No date established. Commissioner Storcks asked Chief Steiner to remind his members for safety reasons about standing in the roadway without the flashing light.

Motorola Keys- Motorola is reaching out to Betsy to see what the issue has been. Chief Steiner spoke to M&W to try and get an updated list so the issue can be squared away. QPA Michelle advised that they have received the list numerous times in the past. Michelle will resend the list to all parties involved with the issue. Chief Steiner reported that the new radios should be shipping around August 7<sup>th</sup>.

Commissioner Parleman mentioned the special vote on July 24, 2023 from 2pm-9pm. Mail-in ballots are available through the County Board of Elections. Anyone who is on the mail-in ballot list, must vote by mail. They cannot vote in person.

**FINANCIAL REPORT**

Commissioner Sheldrick submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances.

A motion to approve financial report offered by Commissioner JC Schroeck, seconded by Commissioner JJ Schroeck.

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Sheldrick	- Abstain
Commissioner Storcks	- Yes

Commissioner Sheldrick presented **the ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU** bills to be paid.

A motion to approve the bills to be paid was offered by Commissioner JJ Schroeck, seconded by Commissioner JC Schroeck.

**ROLL CALL VOTE:**

Commissioner Parleman	-Yes
Commissioner Schroeck J C	-Yes
Commissioner Schroeck J. J.	-Yes
Commissioner Sheldrick	-Yes
Commissioner Storcks, M	-Yes with abstain from Bill 23-164 (check 14616) Bill for the County of Monmouth

**REQUISITIONS/PURCHASE ORDERS**

QPA Michelle Barney needs all quotes that have not been handed in to process them. Chief Schmidt to get the fuel quote in for the Marine Boat. First Aid order was placed. Michelle sent the information a month ago to the vendor. FAS Chief Schmidt said he hasn't heard from the company about the paperwork being completed. Michelle will follow up with the vendor.

**CHIEFS REPORTS**

**WKFC/Township Chief Ed Schmidt**

-Chief Schmidt asked when the fire company needs to meet with vendors in reference to the special vote. Commissioner JJ Schroeck met with 2 vendors to try and narrow down the vendor selection. Chief Schmidt asked what the time frame was. Michelle stated once the vote was approved, you would have to get a vendor settled. The application to the Local Finance Board needs to be in by September for their October meeting. Commissioner Sheldrick mentioned about 1000 mail in ballots are being sent out, so the word needs to get out to get this approved. Commissioner Storcks questioned why we are limiting ourselves to 2 vendors. JJ Schroeck and Michelle stated that should be discussed in closed session.

-Engine 381 was repaired. One minor issue when it returned, but was repaired by Fire and Safety.

-Engine 380 was completely dead last week. Batteries were due to be replaced on the PM list. The batteries and battery charger were repaired. It went out yesterday to Fire and Safety for the other PM repairs. Engine 381 is still getting the engine coolant alarm going off.

-Marine 39 service was completed, still waiting on the bill. The batteries weren't grounded properly and there was an issue with the motors. The members see a significant improvement in the way the boat is running since it returned.

-Yesterday, the Marine Unit participated in an active shooter drill with a Ferry Boat scenario by Sandy Hook with the Coast Guard. The new part for the boat with the GPS tracker needs to be registered with the state. The Coast Guard will be able to read where the boat is located at, at all times. County saw how great the boat operated and the boat's capabilities.

-Will be setting up ladder and hose testing, once Engine 380 returns from Fire and Safety.

### **1<sup>st</sup> Assistant Chief Craig Spirko**

- Gear Purchase Order lacking information. Needs to get with the vendor to correct the problems before the gear can be ordered.
- Engine 177 had a def sensor issue. Same issue from 2 years ago. Needs to get repaired/replaced.
- Drill at Middlesex County Fire Academy on June 22<sup>nd</sup>.
- Chief vehicle's water pump was fixed.

### **2<sup>nd</sup> Assistant Chief Rob Steiner**

- Chief vehicle was checked and there is no water pump issue right now. Will keep an eye on it.
- Ladder 291 was at Fire and Safety getting the lights put on the ladder from the fire incident. They handled covering a rust issue and UL testing was done. Had them go over the truck checking all the rust issues. They will forward a quote for repair costs.
- Light tower would not turn on, on the light tower, sensor to be fixed
- The building air compressor was fixed the other morning.
- Rescue truck bottles on the top need to come out to be hydro tested and will be out for approximately a week.
- Ladder 291 was road tested and did not have any issues while they were driving. They are monitoring a potential issue with the turbo.

### **FIRE OFFICIAL REPORT - Thomas Horner**

- CCO reports- 226 Year to Date
- Commercial Inspections - 430 Year to Date
- Township fireworks are on 7/2, rain date 7/3
  - Still waiting for a map from Recreation and approval from the Township Chief for fire coverage for the event. Recreation is supposed to notify Chief Schmidt.
- Followed up on a complaint about 18 Fir Place burning garbage. Took a ride by yesterday during the day and didn't see anything. Will keep an eye on it.
- Shopping Center at 35/Bethany moving along with Urban Air and WaWa gas station.
- Airport Plaza has no power today after a wire down call.
- Will implement a new software system within the next couple of months.

### **FIRST AID - Steve Schmidt**

- No new report

### **New Member Applications**

None at this time

### **NEW BUSINESS**

Commissioner JC Schroeck has the new insurance cards. They will be given to Commissioner Storcks to place them in all vehicles.

## RESOLUTIONS

- . 2023-016 Increase in Fire Prevention fees.
- a. 2023-019 Russia / Belarus threshold.

**A MOTION to APPROVE Resolutions 2023-016 and 2023-019** offered by Commissioner Sheldrick, seconded by Commissioner JC Schroeck.

### ROLL CALL VOTE:

Commissioner Parleman	-Y
Commissioner Schroeck J C	-Y
Commissioner Schroeck J. J.	-Y
Commissioner Sheldrick	-Y
Commissioner Storcks	-Y

Michelle explained the new guidance from the state. The new resolution allows the board to use the QPAs threshold of \$6600 rather than the state's \$1000 threshold. Everyone was reminded that we can purchase up to \$6600 via Amazon, as a total for the district. Once that threshold gets hit on Amazon, no more orders will be approved.

**AT 8:05PM** the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE "OPEN PUBLIC MEETINGS LAW", EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES FOR PUBLIC COMMENT.

**No one spoke**

**AT 8:06pm** the public comment portion was closed.

### Resolution 2023-018 Executive Session

Lawyer Melanie Appleby read off resolution #2023-018, to go into closed session to handle contractual matters, personnel matters, and safety issues.

**At 8:07pm**, Chairman Parleman requested a motion for an Executive Session to handle personnel matters and safety issues. Motion offered by Commissioner Sheldrick, seconded by Commissioner JC Schroeck.

**VOICE VOTE:** All in favor.

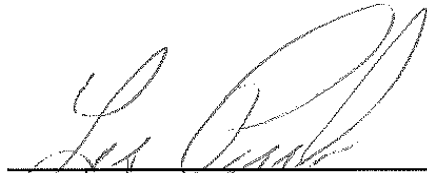
**At 9:10pm**, the Fire Commissioners returned to the public meeting. An offer to close the executive session and re-enter the regular meeting was offered by Commissioner Storcks, seconded by Commissioner JJ Schroeck.

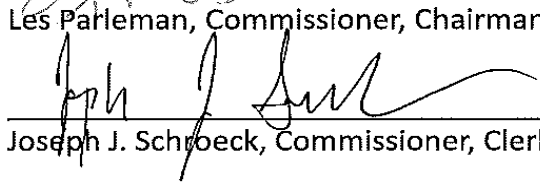
**VOICE VOTE:** All in favor

Commissioner Parleman reported there was no formal action to be taken at this time.

**At 9:12 pm,** a motion to close the meeting was offered by Commissioner Storcks, seconded by Commissioner JJ Schroeck.

**VOICE VOTE:** All in favor

  
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Les Parleman, Commissioner, Chairman

  
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Joseph J. Schroeck, Commissioner, Clerk