

**April 12, 2023**

**Hazlet Township Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Les Parleman** at **7:36 PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**.

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 19, 2022, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 22, 2022, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 19, 2022, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Recording Secretary to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a ROLL CALL:

Commissioner Parleman	- Present
Commissioner Schroeck J C	- Present
Commissioner Schroeck J. J.	- Present
Commissioner Sheldrick	- Present via phone
Commissioner Storcks, M	- Present
Melanie Appleby- Attorney	- Present
Michelle Barney, QPA	- Present

Also Present:

Bill McCarron- Captain WKFC	- Present
Chris Scanlon- Captain NCVFC	- Present
Ned Beaulieu- 1 <sup>st</sup> Lieutenant HFC	- Present at 7:40pm
Tom Horner, Fire Official	- Present
Steve Schmidt - First Aid Chief	- Present at 7:42pm

**A MOTION to APPROVE the WORKSHOP, REGULAR, and Executive Session minutes** of the March 8, 2023 meetings.

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

All in favor.

**A MOTION to the Executive Session minutes** of the March 27, 2023 meetings.

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

All in favor.

**CORRESPONDENCE-**

- Calibration notifications were received
- Yankee appreciation week. 9/5/23 through 9/10/2003. Reach out to Michelle for more information.

**OLD BUSINESS-**

Commissioner Parleman asked Ex Chief P. Wood about the missing emergency light on Middle Road. E-Mail was sent and received by the County Commissioner Director Arnnone's staff. Town Committeeman Preston also spoke with him. Waiting for a response from him and his office. Pat Wood to reach out to county engineering for an update.

Commissioner Parleman mentioned the need of vendors who get over \$1000 in business from the Fire District to submit a certificate that they do not use any Items from Russia or Belarus.

Commissioner Parleman reports the Quarterly LOSAP paperwork has been turned in. Michelle has a few items to work on but we are basically up to date.

**FINANCIAL REPORT** Commissioner Sheldrick read off and submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances.

**A MOTION to APPROVE the financial Report submitted:**

Offered by Commissioner JJ Schroeck  
Seconded by Commissioner Storcks

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Sheldrick	- Abstain
Commissioner Storcks	- Yes

Commissioner Sheldrick **presented** the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**

**A MOTION to APPROVE payment of the OPERATING BILLS and FIRE BUREAU BILLS:**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Sheldrick	- Yes
Commissioner Storcks	- Yes- with abstention from #2023-110 Check #s 14580 and 3970 (Monmouth County)

**REQUISITIONS/PURCHASE ORDERS**

- Commissioner Parleman announced that all equipment, communication, equipment maintenance item requisitions and quotes should be sent in for the PO's to be processed, no later than May 1<sup>st</sup>. Everything is still backed up with the vendors and suppliers. This is to avoid holding over deliveries from previous years. We are still waiting for orders from last year.

## **CHIEFS REPORTS:**

**Captain-** Bill McCarron (for Township Chief E. Schmidt who is working)

- Busy month with calls in the district.
- IFF walkthrough last weekend and met with Paul Sweeney and a few of their new guys.
- repair costs for 3-81. \$11,400, plus new tires needed, \$16,000 total. Michelle has all info except for the quote for new tires.
- 3-80 going out for repairs in May. We will get costs to the board when they get it.
- Will get updated Driver's Licenses for Michelle next Thursday at the company meeting.

**Lieutenant-** Ned Beaulieu (for Chief Craig Spirko who is absent)

- No report per Chief Spirko

**Captain-**Chris Scanlon (for Chief Rob Steiner who is working)

- PM on Engine 2-78 is completed
- Insurance paperwork was processed for 2-91 and repairs will be scheduled.
- Engine 2-79 went out for PM and should get it back tomorrow. The generator is not repairable. Looking into a portable generator for the engine.
- Will get updated Driver's Licenses for Michelle tomorrow at the company meeting.

## **Fire Official REPORT:**

**Fire Official** Thomas Horner

- CCO reports- 129 Year to Date
- Commercial Inspections - 250 Year to Date
- Kayak store at 836 Route 36 is moving out. It may become a party supply store but nothing has been submitted yet.
- New UPS store going into the Hazlet Town Center
- Call today – good stop. The County Fire Marshal reported it to be a discarded smoking product in a garbage can.
- Fenced in area by TGI Fridays on 35 is the new WaWa gas Station.
- Commissioner Storcks asked Official Horner to look at the fire building at 305 Route 36 that has pallets of bagged soil blocking the front entrance and the entire front of the building. Official Horner stated the farmer's market owns and uses the property but will take a look at it.

## **First Aid Report:**

**First Aid Chief** Steve Schmidt

- Michelle advised Steve about putting his equipment order in.
- COVID has low incidents in the area. No more masks at the hospitals.

**NEW BUSINESS**

Captain McCarron asked about the ongoing issue with Motorola with the 21 missing keys to update the radios. Michelle reached out and they don't have the equipment to update the radios. Ex-Chief Wood reported that the order was a Monmouth County specification and they obviously weren't. Lawyer to send a letter to try and get them to correct the issue.

Update to Accident Reporting Policy. Changes made to the timing of reporting incidents to the Fire Commissioners. Email was sent to the Chiefs to review. Tabled the vote until the Chiefs had time to review the change.

**New Member Applications**

New members: 2 for NCVFC

**A MOTION was offered by JC Schroeck, seconded by JJ Schroeck to APPROVE Alexis Lopez into the Fire District Membership**

**ROLL CALL VOTE:**

- Commissioner Parleman -Yes
- Commissioner JC Schroeck -Yes
- Commissioner JJ Schroeck -Yes
- Commissioner Sheldrick -Yes
- Commissioner Storcks -Yes

**A MOTION was offered by JC Schroeck, seconded by Storcks to APPROVE Jeffrey Joyce into the Fire District Membership**

**ROLL CALL VOTE:**

- Commissioner Parleman -Yes
- Commissioner JC Schroeck -Yes
- Commissioner JJ Schroeck -Yes
- Commissioner Sheldrick -Yes
- Commissioner Storcks -Yes

**Resolutions**

**2023-011** Appointment to reinstate Larry Larsen to Fire Police

**2023-013** Enter into the Hunterdon County Education Cooperative

**A MOTION was offered by JJ Schroeck, seconded by Storcks to APPROVE Resolutions 2023-011 and 2023-013**

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Sheldrick	- Yes
Commissioner Storcks	- Yes

**AT 8:03pm, the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE "OPEN PUBLIC MEETINGS LAW", EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES FOR PUBLIC COMMENT**

No one spoke at this time

**AT 8:04pm, the MEETING WAS CLOSED TO THE PUBLIC.**

**Lawyer Melanie Appleby read off resolution #2023-012, to go into closed session to handle personnel matters and safety issues.**

**At 8:05pm, Chairman Parleman requested a motion for an Executive Session to handle personnel matters and safety issues.**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner Storcks

All in Favor

**At 9:40 pm, the Fire Commissioners returned to the public meeting. Chairman Parleman requested a motion close executive session:**

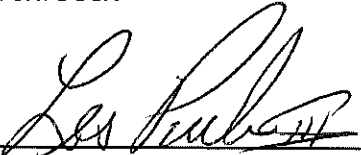
Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

**VOICE VOTE:** All in favor. None Opposed.

Commissioner Parleman reported there was no formal action to be taken at this time.

**At 9:41pm, Chairman Parleman requested a motion close the meeting:**

Offered by Commissioner Storcks  
Seconded by Commissioner J.J. Schroeck  
All in favor

  
\_\_\_\_\_  
Les Parleman, Commissioner, Chairman

  
\_\_\_\_\_  
Joseph J. Schroeck, Commissioner, Clerk