

**March 8, 2023**

**Hazlet Township Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Les Parleman** at **7:36 PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**.

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 19, 2022, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 22, 2022, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 19, 2022, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Recording Secretary to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a ROLL CALL:

Commissioner Parleman	- Present
Commissioner Schroeck J C	- Present
Commissioner Schroeck J. J.	- Present
Commissioner Sheldrick	- Present
Commissioner Storcks, M	- Present

Melanie Appleby- Attorney	- Present
Michelle Barney, QPA	- Excused

Also Present:

Craig Spirko - 1st Assistant Chief	- Present
Robert Steiner - 2 <sup>nd</sup> Assistant Chief	- Present
Bill McCarron- Captain WKFC	- Present
Tom Horner, Fire Official	- Present
Steve Schmidt - First Aid Chief	- Present

**A MOTION to APPROVE the WORKSHOP, REGULAR, and Executive Session minutes of the February 8, 2023 meetings.**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

All in favor. Commissioner Sheldrick abstains.

**CORRESPONDENCE-**

- Affinity bank interest increase- Commissioner Sheldrick reports over \$3,000 already gained in interest with this new bank.
- Hazlet Township and Monmouth County dispatch contract was renewed. Current contract is good for three years, due to expire 12/31/2025.

**OLD BUSINESS-**

Commissioner Parleman reports the light at NCVFC- P. Wood still working on the issue.

Commissioner Parleman reports the quarterly LOSAP paperwork has not been handed in yet. We are trying to gather as much information as possible to lessen the load on the final submissions. Please send them in to Michelle as soon as possible.

**FINANCIAL REPORT**

Commissioner Sheldrick read off and submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances.

**A MOTION to APPROVE the financial Report submitted:**

Offered by Commissioner Storcks  
Seconded by Commissioner JJ Schroeck

**ROLL CALL VOTE:**

- |                            |           |
|----------------------------|-----------|
| Commissioner Parleman      | - Yes     |
| Commissioner J.C. Schroeck | - Yes     |
| Commissioner J.J. Schroeck | - Yes     |
| Commissioner Sheldrick     | - Abstain |
| Commissioner Storcks       | - Yes     |

Commissioner Sheldrick **presented** the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**

**A MOTION to APPROVE payment of the OPERATING BILLS and FIRE BUREAU BILLS:**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Sheldrick	- Abstain
Commissioner Storcks	- Yes- with abstention from #2023-068 (reimbursement of payment of duplicate title and new title for 39-3-80) and #2023-075 (Monmouth County)

**REQUISITIONS/PURCHASE ORDERS**

**Commissioner Sheldrick:**

- Looking to get a bulk of the purchase orders submitted so we can place the orders for the year
- Commissioners spoke about gear replacement purchasing and the Commissioners would like the Chiefs to stay with Morning Pride
- Question about why an order was sent in for A. Simone. If his gear was damaged that should be sent out for inspection. Captain McCarron reported his spare set is also bad, that's why he was added to the list.
- Commissioner Parleman and JC Schroeck asked about testing the gear. Thought the Chiefs were setting up washing and testing gear. Chief Steiner stated there was a line item in the budget to have the cleaner and inspection. Commissioner Storcks asked how often this service would be done. Chief Spirko stated it should be done every year as the will was and do a full test on all PPE.

**CHIEFS REPORTS:**

**Captain-** Bill McCarron (for Township Chief E. Schmidt, who is working)

-Chief Schmidt reports the update on 3-81. They found additional issues which will not take more time for materials and repair. The transmission lines seized where it attaches to the bottom of the radiator. The lines were cut and the radiator is being sent out to a subcontractor for proper repair.

-CPR class was conducted with a good number of members present.

**1<sup>st</sup> Assistant Chief:** Craig Spirko

- Questioned the Board of Fire Commissioners about the decision to say no to a different manufacturer. The decision was made without hearing benefits, options. Commissioner Parleman stated the Commissioners were discussing keeping the gear as close as possible. Chief Spirko wants the best possible gear to put on his members. Morning Pride was bought out and the quality and measurements are not the same as back in the day. This gear will meet the standards needed. Commissioner Sheldrick recommended giving this new gear a try due to the Chief's information and recommendation. Chief Spirko reported they will give 1 free set if they buy 2 sets. Commissioner JC Schroeck asked if the other companies were looking to switch over as well. They have to wait until

Commissioner Sheldrick made a motion to allow Chief Spirko to buy Innodex based on the information provided. Seconded by Commissioner Storcks, All in Favor.

-Cummings recalls- (Engine 1-77) one of the recalls was from 2021. Working on getting these recalls looked at. Not sure if they will give me a problem to fix since the time lapse since the recall was issued.

-Still waiting on the reports on the tower (1-90) testing.

**2<sup>nd</sup> Assistant Chief:** Rob Steiner

-(Ladder 2-91) is out at Fire and Safety for the testing of the ladder. The two hooks were welded back to the ladder. Hoping to get it back by Friday the 10<sup>th</sup>. Spoke to the insurance company about getting a check for the one problem. The pump issue on the ladder truck needs more documentation. Need to get the information over to them.

-Plymovent hose was broken for the exhaust for the trucks. Will reach out to them to fix the issue.

-(Engine 2-79) going out for PM next month.

-Questioned the LOSAP submissions. He sometimes categorizes drills and training differently. Was told to follow up with Michelle to see if/how documents are labeled.

**Fire Official REPORT:**

**Fire Official** Thomas Horner

-CCO reports- 93 Year to Date

-Inspections and Re-inspections- 178 Year to Date

-Issues recently with alarms at the movie theater, Starbucks, and the Holiday Inn.

Asked them to place signs up to prevent these alarm issues. These businesses are working with him on the issue. Mostly vaping in the bathrooms

-The new street off Middle Road. The contractor was advised by phone and email to fix the entrance to the construction area to allow for FD access. The contractor said he will work on it and try to put stone down for access. The Township's construction official Tim has been in contact and will also stay on top of it. New hydrant was placed halfway up the block.

**First Aid Report:**

**First Aid Chief** Steve Schmidt

-59 members of the township’s emergency services completed the CPR, bleed control and FF CPR. CPR cards will be coming.

-There will be a future class for makeup

-COVID is still around, just not as bad

**NEW BUSINESS**

Commissioner Parleman reported the following changes being updated to LOSAP:

- Changing the description of vested members to coincide with the statute of 5 vested contributions.
- Updating miscellaneous points to add Fire Prevention Day, and bonfire, this is still a 2-point maximum
- Adding to Special requirements/situations- Death of a non-vested member
- Adding Vested member language for closing accounts.
- Update address information
- Update providing quarterly LOSAP paperwork

Commissioner JJ Schroeck reported this was sent by email to the chiefs on Monday. Captain McCarron asked if this takes effect next year or now. Will get back to him with the correct information.

**RESOLUTIONS:**

- a. **2023-008**- refund to M. Storcks for NJMVC title fees
- a. **2023-009**- refund to F. Oliva for shipping costs

**A MOTION to APPROVE Resolution 2023-008**

Offered by Commissioner J.C. Schroeck  
Seconded by Commissioner J.J. Schroeck

**ROLL CALL VOTE:**

- Commissioner Parleman - Yes
- Commissioner J.C. Schroeck - Yes
- Commissioner J.J. Schroeck - Yes
- Commissioner Storcks - Abstain
- Commissioner Sheldrick - Yes

**A MOTION to APPROVE Resolution 2023-009**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner Sheldrick

**ROLL CALL VOTE:**

Commissioner Parleman	- Yes
Commissioner J.C. Schroeck	- Yes
Commissioner J.J. Schroeck	- Yes
Commissioner Storcks	- Yes
Commissioner Sheldrick	- Yes

**A MOTION to adopt changes to LOSAP policy:**

Offered by Commissioner J.C. Schroeck  
Seconded by Commissioner J.J. Schroeck

**ROLL CALL VOTE:**

Commissioner Parleman	-Yes
Commissioner J.C. Schroeck	-Yes
Commissioner J.J. Schroeck	-Yes
Commissioner Sheldrick	-Yes
Commissioner Storcks	-NO, we don't communicate enough between ourselves and the membership on information like this.

**AT 8:10pm, the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE "OPEN PUBLIC MEETINGS LAW", EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES FOR PUBLIC COMMENT**

Bill McCarron 46 Seventh Street- Is there a reason the Board of Fire Commissioners does not meet out here in the main room for workshop meetings? Even though the public can attend in the small room, suggested it would be easier and a smoother transition between the workshop and regular session meeting.  
Board to consider.

**AT 8:11pm, the MEETING WAS CLOSED TO THE PUBLIC.**

**Lawyer Melanie Appleby read off resolution #2023-010, to go into closed session to handle personnel matters and safety issues.**

**At 8:12pm, Chairman Parleman requested a motion for an Executive Session to handle personnel matters and safety issues.**

Offered by Commissioner J.J. Schroeck  
Seconded by Commissioner J.C. Schroeck

All in Favor

**At 9:16 pm, the Fire Commissioners returned to the public meeting. Chairman Parleman requested a motion close executive session:**

Offered by Commissioner Sheldrick  
Seconded by Commissioner J.C. Schroeck

**VOICE VOTE:** All in favor. None Opposed.

Commissioner Parleman reported there was no formal action to be taken at this time.

**At 9:16pm, Chairman Parleman requested a motion close the meeting:**

Offered by Commissioner J.C. Schroeck  
Seconded by Commissioner Sheldrick  
All in favor



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Les Parleman, Commissioner, Chairman



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Joseph J. Schroeck, Commissioner, Clerk