

**The Commissioners of Fire District No 1
In The Township of Hazlet, County of Monmouth**

Resolution # R2021-020

RESOLUTION TO APPOINT THE FIRE OFFICIAL

BE IT RESOLVED; by The Board of Fire Commissioners of the Township of Hazlet, that under N.J.S.A. 40A:11-3 and N.J.S.A. 40A:11-6.1, has appointed Thomas Horner, Certified Fire Fire Official State of NJ License #104453 as The Bureau of Fire Prevention Fire Official.

WHEREAS, the appointment is for a one-year term, commencing January 1, 2028 and ending December 31, 2022; and

BE IT FURTHER RESOLVED; that he be compensated at the hourly rate of \$30.00 per hour.

BE IT FURTHER RESOLVED; that the Qualified Purchasing Agent, Michelle Barney, appointed by The Board of Fire Commissioners has certified that funds are available or will be available in Account(s).

BE IT FURTHER RESOLVED; Thomas Horner is hereby appointed as Fire Official effective January 1, 2022 pursuant to the attached terms and conditions.

Part Time Fire Official Effective January 1, 2022

Must obtain a current NJ Fire Official Certificate from the Department of Community Affairs

Position is not to exceed 20 hours a week @ \$30.00 per hour

Hours to be completed Sunday –Saturday, need to advise Fire Prevention office of available hours for the month for scheduled inspections.

Hours must be submitted to the online payroll company as per payroll schedule

Any call out from dispatch, Chief, Officer on duty, minimum 2 hours paid, must notify the Fire Prevention office of call out and hours on scene.

Paid monthly on the 30th of each month

Allotment for Fire Official related courses for official license

No hourly pay allotment for courses taken

Paid Time Off will be accrued as per NJ PTO off law (1 hour for every 30 hours worked)

Accrued PTO- as per PTO no more than 40 hours can be carried over per benefit year.

Accrued PTO will be paid at the end of the first quarter

Up-to 40 hours may accrued and used in a benefit year

PTO must be submitted to the Administrative Clerk, 7 days prior to foreseeable leave

Reasonable documentation is required for 3 or more consecutive work days of PTO

Upon termination PTO is not reimbursed.

No health benefits shall be provided

Shall not be enrolled in NJ PERS

Vehicle-The Fire Official will have use of the district owned Fire Official vehicle, for inspections, calls, etc. The fire official vehicle will be parked at the township municipal building parking lot. A key will be left in the fire prevention office, for any necessary alternate use needed.

Certification

I, Abraham Lopez, Clerk of the Commissioners of Fire District No. 1 in the Township of Hazlet, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on December 15, 2021.

Abraham Lopez
Abraham Lopez, Clerk

The foregoing resolution was introduced by Commissioner Sheldrick and it was seconded by Commissioner Lopez.

RECORD OF VOTE

Members	Parleman, L.	Sheldrick, D.	Lopez, A	Schroeck, J.J.	Schroeck, J. S.
Yes	✓	✓	✓	✓	✓
No					
Abstain					
Absent					

