

February 8, 2023

Hazlet Township Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730

The **REGULAR MEETING** was opened by **Chairman Les Parleman** at **8:11PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**.

Chairman Parleman read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 19, 2022, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 22, 2022, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 19, 2022, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Secretary to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a ROLL CALL:

Commissioner Parleman	- PRESENT
Commissioner J.C. Schroeck	- PRESENT
Commissioner J.J. Schroeck	- PRESENT
Commissioner Sheldrick	- ABSENT
Commissioner Storcks	- PRESENT

Melanie Appleby, Esq.	- PRESENT
Michelle Barney, QPA	- PRESENT

Edward M. Schmidt	-Township Fire Chief
Craig Spirko (arrived at 8:22pm)	-First Assistant Fire Chief
Robert Steiner	-Second Assistant Fire Chief
Tom Horner	-Fire Official
Steve Schmidt	-First Aid and Rescue Chief
Also:	
Robert Preston	-Hazlet Committeeman (Committee Liaison)

A MOTION to APPROVE the WORKSHOP, REGULAR, and Executive Session minutes of the January 11, 2022 meetings.

Offered by Commissioner J.C. Schroeck, seconded by Commissioner J.J. Schroeck

All in favor. No opposed.

CORRESPONDENCE-

-Blue Wave Car Wash raised their price for us from \$8 to \$10

-Jersey Shore Blue Claws Baseball will have a First Responder Night June 8th. Tickets are \$12 per person or \$17 per person for the boardwalk package. Anyone interested, please reach out to Michelle for more information.

OLD BUSINESS-

-Commissioner Parleman asked Ex-Chief P. Wood about the emergency warning light on Middle Road. Pat spoke to the county traffic safety division last week. Waiting for a call back, playing phone tag right now.

-Commissioner Parleman announced again that the new Google EMails are up and running.

-The quarterly LOSAP information has not been handed in. Please forward that information to Michelle.

-Commissioner Parleman mentioned Commissioner Storcks has been doing a lot of work getting the vehicle information gathered and fixed. If he needs something handled or information, please work with him.

-JJ Schroeck stated the old email for applicants has been updated to: Volunteer@hazletfiredistrict.org This will be updated and sent to the chiefs. If anyone gets notification to the old email, please forward that as soon as you can.

-Commissioner Storcks mentioned the following:

-Thanked the members, fire officials, and chiefs for getting the small vehicles inspected and they are all compliant.

-No vehicles were taken to Red Bank Recycling since the announcement at the last meeting. Please start bringing them down there to be weighed. We understand the operations have been busy, but we should get them down there when we can.

Commissioner JC Schroeck reported that the death benefit claims that were sent out last month were completed and received by the family.

FINANCIAL REPORT

Qualified Purchasing Agent- Michelle Barney read off and submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances.

A MOTION to APPROVE the financial Report submitted:

Offered by Commissioner J.J. Schroeck
Seconded by Commissioner Storcks

ROLL CALL VOTE:

- Commissioner Parleman - Yes
- Commissioner J.C. Schroeck - Yes
- Commissioner J.J. Schroeck - Yes
- Commissioner Storcks - Yes
- Commissioner Sheldrick - ABSENT

Qualified Purchasing Agent Michelle Barney **presented the ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**

A MOTION to APPROVE payment of the OPERATING BILLS and FIRE BUREAU BILLS:

Offered by Commissioner J.C. Schroeck
Seconded by Commissioner J.J. Schroeck

ROLL CALL VOTE:

- Commissioner Parleman - Yes
- Commissioner J.C. Schroeck - Yes
- Commissioner J.J. Schroeck - Yes
- Commissioner Storcks - Yes with abstention from #3952 (Monmouth)
- Commissioner Sheldrick - ABSENT

REQUISITIONS/PURCHASE ORDERS

QPA Michelle Barney:

- Received repair maintenance P.O.s and were sent to the vendors.
- All equipment, communication, radios, equipment maintenance item requisitions and quotes should be sent in for the P.O.'s to be processed.
- If you have an emergency repair for your vehicles, please send the repair requisition to Michelle with the date, vendor, vehicle, and repair information. Vendors want the approval to fix vehicles.

-The First Aid equipment order can come in whenever they are ready.

CHIEF'S REPORTS:

Township Fire Chief: Edward M. Schmidt

-Busy start to the year.

-2 weeks ago, the Fit test was done (with only one machine available) Most members are done.

-After the drill we had a quick Department meeting. Fire Official Horner suggested putting a committee together to start with recruitment and fire prevention in the schools. Looking to have 2 members from each company to be on committee.

-Engine 3-80 (2010 KME) Received the repair quote. Fire and Safety was waiting on part prices from KME. There is a leak in pump packing, leak in power steering fluid reservoir, oil leak, multiple valves leaking, batteries need to be replaced, exhaust repair, and compartment lighting out. They have to trace where the short is coming from so that could be labor intensive. Roundabout quote so far is \$8,000. This engine has to wait to go out because 3-81 will not be sufficient as a first line engine with the repairs it needs right now. After all this was found, 3-80 now also has an air leak.

-Engine 3-81 (2003 KME) is scheduled to go out February 20, 2023. The radiator needs repair, where they will have to pull it out, flush it and clean the core. The core may have to be replaced which could add to the cost. This was found after the PMs and pump testing to where they think may be an obstruction in the core. The engine was pumping at the pump test, and went 15 minutes before the overheat sensor came on. Truck was supposed to last 20 minutes during testing. They will also repair the coolant leak, multiple valve leaks, and air leak. This truck is strictly a backup and must be done before 3-80 gets done.

-Boat- getting the list of repairs needed. Setting up the vendor information for the marine mechanic in Atlantic Highlands. Commissioner Parleman asked about the Marine Task Force. They have been busy and will get to our paperwork in the future.

Commissioner JJ Schroeck asked to try and get a maintenance plan quote for future servicing etc. including the zodiac boat. Michelle asked for the information for the mechanic so she can help set up the vendor information quicker.

-Commissioner JJ Schroeck asked Chief Schmidt about having a company come in to inspect and clean the turnout gear. There is money under required testing in the budget. Asked him to move setting up this service before the company gets too busy.

1st Assistant Fire Chief: Craig Spirko

-Yearly required classes for HazComm, Right to Know, and Fit Test was done on January 29, 2023 for the entire department. It was a lengthy process since the technician had to enter all the information into the computer for the members. He issued the Chiefs a flash drive. Chief Spirko wants to input the SCBA information on the same flash drive as a department to keep it all together and uniform.

-Engine 1-76 (2009 KME) had an electrical short in one of the rear portable radio chargers. The wiring shorted out causing the batteries to die. The batteries were

replaced as well as some of the cables causing the short. Will prioritize what's needed on the PM recommendations.

-Continue to do training as much as we can. HazMat refresher, Ice Water recertification, CPR class and bleeding control (3/5/22 at NCVFC) upcoming.

-Commissioner JC Schroeck asked how the tower was doing. There is a list of repairs but it's holding up.

-Commissioner JC Schroeck asked how many more guys needed the fit test after the initial department training day. 50-60 guys completed, a few guys are left over, hopefully by March 5. They only sent one technician so they had to go slow because it was a lot of information to get into the system.

2nd Assistant Fire Chief: Robert Steiner

-Ladder 2-91 (2010 Pierce) Chief has a quote from Fire and Safety from the damage on the Ladder Truck. This will be done with an insurance claim. Commissioner JC Schroeck asked about an adjuster for the claim. Chief Steiner believed they used the Fire and Safety quote the last time there was damage and the adjuster approved them. JC Schroeck will follow up with them to make sure it's acceptable. Michelle mentioned the Chief has to fill out an incident report involving the damage. The reports are available to everyone in shared docs.

-Ladder 2-91 (2010 Pierce) Chief reports the pump was stuck in pump mode. Fire and Safety had to do an emergency repair call. The part was installed the next day and the ladder is back in service. The bill will be coming in for that.

-FP Utility 2-87 (2013 Tahoe) has to get a new radiator and new batteries installed. Waiting to get the radiator parts in before it goes out.

-VFIS forms- Can we have some pre-filled out with the Fire District information to avoid members putting their own address down. Commissioner Parleman said it can be done and new sheets will be provided, but they still go after the members personally.

-Commissioner Parleman thanked the Chiefs for their hard work and job well done over the past few weeks.

Fire Official REPORT:

Fire Official Thomas Horner

-Tom reported that Paul Sweeney from IFF has a vehicle scale and is willing to help us out on Saturday mornings. Give him a heads up and he will get the vehicles done

-Year to date: Commercial inspections: 105 and 51 C.O. inspections

-4 structure fires since the last Fire Commissioner meeting. All reported to be accidental as of this time.

-Good stop on the fire on 3rd Street, that was about to go up to the 3rd floor.

-Inspecting a lot of new small businesses

-Going to start getting fire prevention information out. Social media, flyers, through the schools. Many residents are questioning the amount of fires recently in town. He also wants to set up community information sessions at the firehouses to let the residents come in and get the information.

-Smoke detectors are available to all that need them

First Aid Report:

First Aid Chief Steve Schmidt

- Busy with around 170 calls
- More FF insurance forms are needed for their ambulances
- Reported that the hospital has a "worker's comp" form that should correct the issue with bills being sent to personal addresses. Ex-Chief F. Wood reported he filled out that form and has had 2 calls about liens put on his house for non-payment of medical bills.

NEW BUSINESS

- New bank (Affinity Federal Credit Union) is up and running. Wells Fargo didn't have a government agency section. They never updated information from over 10 years ago, even after multiple letters being sent.
- All members and employees of the Fire District are eligible to become a member of this credit union and can take advantage of personal accounts, loans, etc.
- JJ Schroeck announced the Hepatitis B Vaccine offer is going back in the application process. Not sure why it was removed.
- JJ Schroeck also announced that since the new rules are in place for Junior Firefighters, the Board will come up with an application process. With them being eligible to take Firefighter 1, we want to make sure all the paperwork is correct because of insurance and medical paperwork requirements.

RESOLUTION:

- a. **2023-006** Refund of fees -overpayment of a residential inspection.

A MOTION to APPROVE Resolutions 2023-006

Offered by Commissioner Storcks
 Seconded by Commissioner J.C. Schroeck

ROLL CALL VOTE:

- Commissioner Parleman - Yes
- Commissioner J.C. Schroeck - Yes
- Commissioner J.J. Schroeck - Yes
- Commissioner Storcks - Yes
- Commissioner Sheldrick - ABSENT

AT THIS POINT the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE "OPEN PUBLIC MEETINGS LAW", EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES FOR PUBLIC COMMENT

Time – 8:49 pm

Adequate time was offered to the public for comments.
No members of the public spoke.

AT THIS POINT the MEETING WAS CLOSED TO THE PUBLIC. Time – 8:50 pm

RESOLUTION:

b. 2023-007 executive session.

Lawyer Melanie Appleby read off resolution #2023-007 to go into closed session to handle personnel matters.

At 8:51pm, Chairman Parleman requested a motion for an Executive Session to handle personnel matters and litigation issues.

Offered by Commissioner J.J. Schroeck

Seconded by Commissioner Storcks

VOICE VOTE: All in favor. None Opposed.

At 10:34pm, Fire Commissioners returned to the public meeting. Chairman Parleman requested a motion close executive session:

Offered by Commissioner J.J. Schroeck

Seconded by Commissioner J.C. Schroeck

VOICE VOTE: All in favor. None Opposed.

FORMAL ACTION WAS TAKEN:

NEW APPLICATION:

Michael Allegretta – West Keansburg Fire Company.

Chairman Parleman requested a motion to accept Michael Allegretta into the Fire District membership. Offered by Commissioner J.C. Schroeck

Seconded by Commissioner J.J. Schroeck

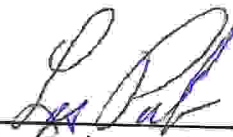
VOICE VOTE: All in favor. None Opposed.

At 9:36pm, Chairman Parleman requested a motion close the meeting:

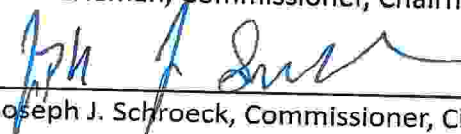
Offered by Commissioner J.J. Schroeck

Seconded by Commissioner Storcks

All in favor



Les Parleman, Commissioner, Chairman



Joseph J. Schroeck, Commissioner, Clerk