

February 10, 2021

THIS MEETING WAS HELD VIRTUALLY

The **WORKSHOP MEETING** was opened by **Vice Chairman Sheldrick** at **6:35PM**. **Vice Chairman Sheldrick** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman Sheldrick** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

ALSO:

On February 8, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Vice Chairman Sheldrick called for a **ROLL CALL**:

Commissioner Preston	- PRESENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT (Arrived at 6:40PM)
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT
Neil Braslow	- PRESENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

Vice Chairman Sheldrick asked Chairman Parleman if he would like to continue the meeting, Comm. Parleman mentioned for Vice Chairman Sheldrick to continue.

(1) ID CARDS:

Michelle has the majority of information from the 3 companies. All cards are completed based on that information.
County will be issuing new ID cards to all members.

(2) UNIFORM POINTS:

Comms. Preston and Lopez along with Michelle Barney had a meeting with the Chiefs and Presidents of the 3 companies to come up with a solution. All members should be in agreement with the outcome. Discussion followed. This will be implemented this year. A resolution will have to be adopted tonight.

(3) OFFICE SPACE:

No Progress. The township is currently working on renovating the Cullen Center, undetermined what renovations will reflect. Will be a lengthy process. The feeling of the

Board is to consider having hybrid meetings at different locations, meeting is closed to the public and will be the Board and Chiefs only. All were in agreement. The March and April meetings will be held at NCVFC and will have social distancing in place and masks MUST be worn. This will be advertised in the newspapers.

(4) LETTER TO FORMER INSPECTOR:

A letter was not sent to the former inspector by Rich Braslow as he suggested to holding the letter until the inspector contacts the Board again. Any clothing that has been returned should be disposed of due to Covid.

(5) CERTIFICATES AND TRAINING UPDATE:

All certificates were received by Comm. Schroeck for the 2021 Officers. Will need to update or create an Excel file with all information.

(6) FIRE POLICE TRAINING:

Finally, an answer from the state regarding the length of time necessary for administering the Oath. According to state statute, it must be done every 5 years and will be done all at the same time for all 3 companies. These oaths will be held at each fire company and at the Board of Fire Commissioners and also must be filed with the Township Clerk as per the statute. Haz Mat class needed for all members on the level of which you are trained for. Classes for Pump Ops and Driver Training should at least be taken by the officers. Discussion followed. The Board agreed at least for officers to have pump ops certificate. Rich to find out if there are any regulations in place to ride on the truck. Comms. Parleman and Schroeck to set up a meeting with the chiefs to discuss having new members trained on the apparatus. An email will be sent out.

(7) CHIEFS BOXES:

A resolution will be approved and adopted tonight.

(8) WKFC BOAT:

Michelle spoke regarding her discussion with Ex-Chief Schroeck. A quote was submitted and a discussion ensued regarding if this will need to go out to bid. Michelle elaborated on the 1st quote received. A lengthy discussion followed. A conference call will be set up between Michelle, Rich and the company that submitted the original quote.

(9) BUDGET:

2021 Budget was approved and adopted at the January meeting. Comm. Preston spoke to the 3 chiefs regarding submitting their budgets for the 2021 year.

(10) MUTUAL AID:

The Board needs to update their Mutual Aid agreement with the county. A resolution is needed tonight.

(11) LOSAP:

Comm. Preston noted that the Board can increase the amount by 2.62%, this will be done by resolution.

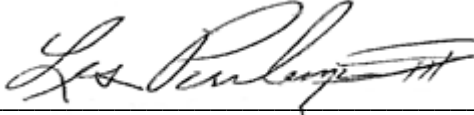
(12) COVID POLICY:

As per the Board, any member that tests positive for Covid, must quarantine themselves as per the CDC guidelines and provide a negative test result before resuming any firematic functions.

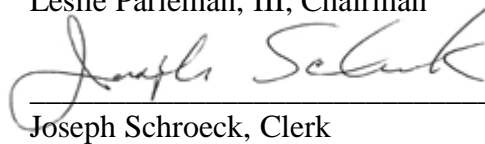
Comm. Lopez **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Preston seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:39 PM.

The next scheduled workshop meeting is March 10, 2021 at 6:30pm.

This meeting will be held at NCVFC, 372 Middle Road, Hazlet, NJ. **Social distancing will be in place due to Covid 19, and masks must be worn at all times. Stay safe.



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk