

February 9, 2022

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:30PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and

On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner J. Schroeck	- PRESENT
Commissioner C. Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT

Rich Braslow	- PRESENT (via zoom)
Neil Braslow	- PRESENT (via zoom)
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

Also, in attendance to discuss the company contracts were Peter Kozielski, Tony Kozielski, Don Malloy, HFC, Tom Horner, President of NCVFC and Frank Wood, Matt Schmidt acting on behalf of Edward Schmidt, Sr. President of WKFC and Bill McCarron.

(1) MEETING WITH PRESIDENTS REGARDING CONTRACTS

Peter Kozielski, President of the HFC, noted that there was a sentence added from the 2020 contract to the 2021 contract but went unnoticed until the 2022 contract. Also Question #5 seems to contradict question #4. Attorney Rich Braslow and Chairman Parleman answered the questions asked by the audience and hopefully the audience left the meeting with a clearer understanding.

The meeting with the above audience ended at 7:12pm.

(2) INSURANCE

(A) Had a meeting for the Workers Compensation roster, updated the number of members. Chiefs now fall under the category as paid employees. Michelle spoke to Peter Jefferies, the representative of the insurance company.

(B) All companies will be asking all members to update the beneficiary and LOSAP forms.

(C) Non member from WKFC has been removed.

(D) Risk assessment meeting is scheduled for Feb 28. Michelle Barney, Joe C. Schroeck and Chief Pat Wood will attend.

(3) CERTIFICATIONS

HFC Officer certificates are on file and are still waiting for Chief Spirko's certificates.

(4) UPDATE ON PURCHASE OF OFFICE FROM RICH BRASLOW

Met with the title company – will need a check at closing (possible certified check).

The Board decided to go ahead and purchase the space, a letter was sent to the sellers' attorney and the title company. Closing statement to be done within the next 2 weeks.

(5) FIRE OFFICIAL VEHICLE

The vehicle was ordered, a resolution of Award of Contract will need to be done this evening. There is currently a 30-week delivery time.

(6) CONTRACTORS FOR OFFICE REMODEL

Plans for the office to be remodeled. Contractor needs to be set up. Comms. Parleman and Sheldrick to be on that committee.

(7) PERSONNEL POLICY

Rich Braslow sent a sample personnel policy to all Board members for their review and comments.

(8) FIRE PREVENTION

No COO or any inspections are being done at the present time.

(A) Dennis Pino is working with Michelle to consider updating the current software for the tablets or change software. Fire Prevention is going to still use the software they have until further notice.

(B) Fee Schedule, possibly increase fees.

(C) See new programming possibilities. Gov-online is still working.

(9) RESOLUTION TO INCREASE LOSAP

Forms have been given to 5 members, only 2 have been returned. Need to get clarification regarding how long the Board can hold the monies of members before the money goes back to the District.

(10) NEW MEMBER APPLICATION REVIEW

The board discussed how long before submitting for approval the application of a new member. Should start with the Board, then get the Medical, then the company. Should be in a consistent format.

(11) TREASURER

Comm. Sheldrick asked that all equipment and PPE orders be in by the end of March, especially any big-ticket items and PPE.

(12) TRAINING

FDIC convention money should still be allocated towards training.

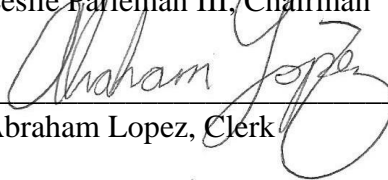
The Board asked Attorney Rich Braslow if he was planning retirement, his reply was not at this time, but will give ample lead time when he does decide.

The Board feels the need to start a committee to discuss apparatus replacement. This will be reviewed. Discussion followed.

Commissioner Lopez **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner C. Schroeck seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 8:11 PM.



Leslie Parleman III, Chairman



Abraham Lopez, Clerk