

**February 9, 2022**

**Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Parleman** at **8:15PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and  
On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a **ROLL CALL**:

|                             |                      |
|-----------------------------|----------------------|
| Commissioner J. Schroeck    | - PRESENT            |
| Commissioner C. Schroeck    | - PRESENT            |
| Commissioner Lopez          | - PRESENT            |
| Commissioner Parleman       | - PRESENT            |
| Commissioner Sheldrick      | - PRESENT            |
| <br>                        |                      |
| Rich Braslow                | - PRESENT (via zoom) |
| Neil Braslow                | - PRESENT (via zoom) |
| Michelle Barney, QPA        | - PRESENT            |
| Frank Oliva, Jr., Secretary | - PRESENT            |

Also Present:

|                        |   |
|------------------------|---|
| Capt. Robert Steiner   | - for Township Chief Pat Wood                         |
| Capt. William McCarron | - for 1 <sup>st</sup> Asst. Chief Edward Schmidt, Jr. |
| Craig Spirko           | - 2 <sup>nd</sup> Asst. Chief                         |

**A MOTION to APPROVE the WORKSHOP and REGULAR MINUTES** of the January 12, 2022 **MEETING** was offered by Commissioner J. C. Schroeck and seconded by Commissioner J. J. Schroeck. **All voted in favor.** No Oppose

#### **CORRESPONDENCE**

Registrations were handed to Capt. William McCarron for 4 of their vehicles.

#### **OLD BUSINESS**

Met this evening with the presidents and representatives of the 3 Fire Companies regarding the contract. Hopefully the attorney and chairman answered all their questions and concerns.

## **FINANCIAL REPORT**

Commissioner Sheldrick submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner Lopez **MOVED THE TREASURER'S REPORT BE APPROVED**. Commissioner J.J. Schroeck seconded the motion.

**ROLL CALL VOTE: ALL voted in favor, Commissioner Sheldrick abstained.**

Commissioner Sheldrick presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID**. Commissioner Lopez moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID**. Commissioner J.J. Schroeck seconded the motion. **ALL voted in Favor.**

## **REQUISITIONS**

- All requisitions that have been submitted have been processed. Any PPE and large ticket items requested, Comm. Sheldrick asked all chiefs and their representatives to get in by the end of March.

## **CHIEFS**

### **Capt. Robert Steiner for Township Chief Pat Wood**

Fit test almost complete. 3 additional members need to be tested then will pass the fit test machine to WKFC, also all the required testing for the year is almost completed, for example BBP, RTK, Haz Mat, etc.

### **Capt. William McCarron for 1st Assistant Chief Edward Schmidt, Jr.**

- Recertifications are in progress. Currently waiting for the Fit test machine.
- Engine 3-81 is out of service and needs to get repaired, received an estimate for the repair of the power steering unit is in the area of approx. \$15,000-\$20,000 not including the part. Repair must be done at Fire and Safety. The board agrees to get it done. Discussion followed.

### **2nd Assistant Chief Craig Spirko**

- Working on getting the 3-apparatus done with the PM's.
- Fit test machine to be given to HFC after the other 2 companies have all their members tested.

Chairman Parleman asked the chiefs and captains if there was any interest regarding the supposed training in Indianapolis from 2020. It appears that there is not any interest from any members, therefore the money will be put back into the budget and applied to swift water rescue training.

## **FIRE OFFICIAL THOMAS HORNER**

- YTD inspections – Comm. Inspections 83, CCO 28, Plans available for inspection for the old Dinos Fishery property.
- Sports Authority self-storage facility is looking to open the lower floor with a temporary CO while working on the top floor.
- Power House Gym is looking to open soon, made some changes to the inside, but not large changes. Will ask the chiefs when they would like to get inside to view the area.
- Some talk about Park East being torn down and adding a Self-Storage facility. Tom Horner elaborated somewhat about the arrangements.
- Panera Bread is looking to open, just not any date set as yet.
- Town building dept. (Construction) stopped doing any homeowner and commercial inspections. All inspections are now being done by the Board of Fire Prevention.

## **FIRST AID – STEVE SCHMIDT**

- No report

## **NEW BUSINESS**

Comm. JJ Schroeck was looking to start an apparatus replacement program. Will meet with the chiefs to try and put together a schedule for this. Comms. to be appointed for the committee.

Beneficiary and LOSAP forms must be updated yearly at the same time. Please review these important forms. This will avoid any issues in the future.

If anyone hears of any older member passing away, please bring that information to the Relief Association secretary Frank Oliva so the proper paperwork can be obtained from the state for the family to receive the death benefit.

## **RESOLUTIONS**

2022-001 - Award contract to Winner Ford  
2022-002 – Increase of LOSAP contribution

Commissioner J.C. Schroeck **MOVED TO APPROVE BOTH ABOVE RESOLUTIONS.** Commissioner J.J. Schroeck seconded the motion.

**ROLL CALL VOTE: ALL voted in favor, YES, Oppose, None**

## **NEW APPLICATIONS**

1 applicant, just waiting for additional information.

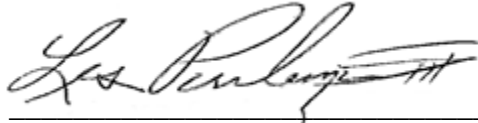
## **AT THIS POINT (8:42pm) the MEETING WAS OPENED TO THE PUBLIC.**

- Michael Storks, 91 5<sup>th</sup> Street, WK, Aug. 17, 2021 asked why the minutes regarding the social media post and minutes were very vague.
- The Board apologized for taking down the post, an apology was given to Michael and the Board will be adjusting the wording in the social media policy. The Board will have the ability to remove any inappropriate postings.
- Asked if any changes were made to the policy. Michelle is not sure if the original post can be placed back on Social Media.
- The attorney noted that the wording will be addressed.
- The chairman noted that the policy is being worked on.
- Liked the fact of the commissioners for bringing up the apparatus replacement program.
- Asked if any outsiders other than the commissioners were going to be on the committee, and the Chairman said no.
- Asked if the Workshop is an open meeting. Michelle answered that it is with no comments from the public.
- Asked if there were any programs in place for recruitment and retention of members. The Board answered that with the number of hours the state is imposing for training, members don't have the time. Chief Spirko answered that there haven't been any calls not answered and there is a mutual aid plan in effect if needed. The fire service is going in a different direction.
- Board is trying their best to recruit members with cards, touch a truck, Hazlet Day, etc. Chairman Parleman elaborated.
- Monies available for replacing apparatus. The Treasurer and QPA answered that the Board is currently paying off notes on current apparatus and can only carry so much debt.
- Why are there 2 attorneys. The 2<sup>nd</sup> attorney is apprenticing so that he can step in when the time comes.
- Asked about the Agenda, if it will be posted prior to the meetings going forward.
- Secretary Oliva stated that the minutes are not written word for word. Also, when he was chief, he submitted to the Fed Gov't 3 grants for retention and recruitment for members, not 1 was granted. This issue goes back many years.

## **AT THIS POINT (9:08pm) the MEETING WAS CLOSED TO THE PUBLIC**

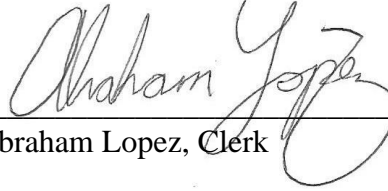
**At this point (9:08pm) Commissioner Lopez MOVED THAT THE MEETING BE ADJOURNED,** Commissioner J.J. Schroeck seconded the motion. **ALL VOTED IN FAVOR.**

The next scheduled workshop meeting is March 9, 2022 , starting at 6:30 pm.

A handwritten signature in cursive script, appearing to read "Les Parleman III".

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Leslie Parleman, III, Chairman

A handwritten signature in cursive script, appearing to read "Abraham Lopez".

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Abraham Lopez, Clerk