

December 14, 2022

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:37PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**.

Attorney Rich Braslow read the opening statement to start the meeting.

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and

On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner J.J. Schroeck	- PRESENT
Commissioner J.C. Schroeck	- PRESENT
Commissioner Storcks	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT

Also Present

Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

(1) RESOLUTIONS

2022-026 Appoint Board Positions

2022-027 Appoint Accountant – Thomas Furlong

2022-028 Appoint QPA – Michelle Barney, bid threshold \$44,000

2022-029 Adopt NJ paid time off/sick leave

2022-030 Appoint Fire Official – Thomas Horner

2022-031 Appoint Fire Inspector – James Merkel

2022-032 Appoint Acting Fire Official James Merkel, in absence of Fire Official Thomas Horner

2022-033 Adopt Cash Management Plan

2022-034 Authorize approval and payment of claims

2022-035 Designating Surety Bonding for Commissioners

2022-036 Designation of official newspaper

2022-037 Authorizing Meeting Schedule

2022-038 Authorize transfer and encumbrance of funds to 2023 budget

2022-039 Executive Session

2022-040 Appoint Auditor for a 2 year term

2022-041 Cancel Resolution 2022-025

2022-042 Appoint commissioner vacancy as of Dec. 6, 2022

(2) CORRESPONDENCE

- (a) Airbag recall.
- (b) Mall Chevrolet – 2 recall notices
- (c) Entities list – not to do any work or order anything from any business that is affiliated with Russia /Belarus.
- (d) Update Local public contract laws rules and regulations. Michelle received an update. Michelle elaborated.
- (e) EZ Pass violations – expired tags, outdated transponders - new transponders will be sent to the Board within 90 days.
- (f) CAIR Program – needed documents to renew. MV driver’s license checks.
- (g) Email- received interest to become a new member, forwarded to Chief Spirko to follow up. Add an email address to go to a general email, then pass on to corresponding chief.
- (h) Insurance Workers Comp Review – paperwork came in for Workers Comp revised pricing is approx. \$38,000.

(3) BUDGET UPDATE

- a) Budget approved by DCA. Meeting tonight at 8pm.
- b) Budget was approved with limited questions – had to explain increase in maintenance – training and equipment was reduced.

4) ENCUMBRANCE

Resolutions for encumbrance.

5) LETTER TO THE TOWNSHIP COMMITTEE REQUESTING ANNUAL APPROPRIATION.

No update, did not receive any response

6) UNIFORM ALLOWANCE POINTS AND MONEY LOSAP

Form a committee for 2023 – Comms. JJ Schroeck and Parleman.

7) RFP Attorney

Closed session

8) PAID PERSONNEL

- a) Continued discussion from November meeting.

9) CLOSE PO BOX

Use the official address for all billing – Board agreed to close the PO Box.

10) GOOGLE WORKSPACE

Set up Gmail accounts as @firedistrict.org

11) REQUEST TO CARRY COMP/VACATION

Closed session

12) FUTURE DISTRICT BY-LAWS

The commissioners should have in place, need a committee
Committee members JJ Schroeck and M. Storcks

13) MOBILE CLINIC UPDATE

Medical Essential Diagnostics - Reached out to Michelle, and along with the PD, Fire and First Aid, will need to get a total of at least 30 member’s total.

14) CONTRACT FOR FIT TEST

Outside company to come in and perform the testing needed. Will ask the township chief tonight.

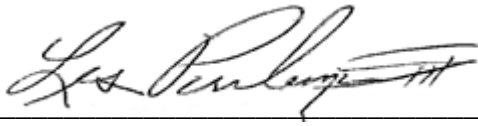
15) NEW DISTRICT MOBILE APP

Testing out a new app – Chiefs 360 – if all is working to everyone’s liking and approved, we should discontinue I AM Responding and E Dispatch.

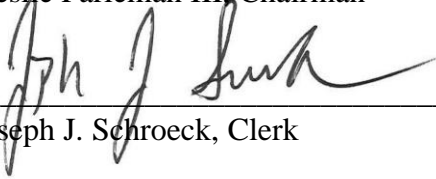
16) LIGHT AT NCVFC

Need a new light or update for the safety aspect, get info to the county office. Send a letter requesting this light.

At this point (7:47pm) Commissioner Sheldrick MOVED THAT THE MEETING BE ADJOURNED, Commissioner JJ Schroeck seconded the motion. ALL VOTED IN FAVOR.



Leslie Parleman III, Chairman



Joseph J. Schroeck, Clerk