

**December 14, 2022**

**Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **REGULAR MEETING** was opened by **Chairman Parleman** at **7:50PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and  
On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a **ROLL CALL**:

Commissioner JJ Schroeck	- PRESENT
Commissioner JC Schroeck	- PRESENT
Commissioner Storcks	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

Also Present:

Patrick Wood	- Township Chief
William McCarron	- for 1st Asst. Chief Edward Schmidt
Craig Spirko	- 2 <sup>nd</sup> Asst. Chief
Tom Horner	- Fire Official
Steve Schmidt	- First Aid

Commissioner Parleman mentioned Secretary Oliva will be leaving, this will be his last meeting and thanked him for the years he has put in.

2022-041 Cancel resolution 2022-025

Commissioner Sheldrick MOVED TO APPROVE THE ABOVE RESOLUTION. Commissioner Parleman seconded the motion. ALL VOTED IN FAVOR. YES No Oppose Comm. JJ Schroeck abstain.

2022-042 Fill Commissioner vacancy

Comm. Sheldrick nominated Joseph C. Schroeck

Commissioner Sheldrick MOVED TO APPROVE THE ABOVE RESOLUTION. Commissioner Parleman seconded the motion. ALL VOTED IN FAVOR. YES Comm. Storcks, Opposes Comm. JJ Schroeck abstain.

**A MOTION to APPROVE the MINUTES of the WORKSHOP, REGULAR AND EXECUTIVE SESSION** of the November 16, 2022 MEETING was offered by Commissioner JJ Schroeck and seconded by Commissioner Parleman. **All voted in favor.** Comm. Storcks - abstain

## **CORRESPONDENCE**

- (a) Airbag recall.
- (b) Mall Chevrolet – 2 recall notices Comm. Storcks
- (c) Entities list – not to do any work or order anything from any business that is affiliated with Russia /Belarus
- (d) Update Local public contract laws rules and regulations. Michelle received an update. Michelle elaborated.
- (e) EZ Pass violations – expired tags, outdated transponders - new transponders will be sent to the Board within 90 days.
- (f) Email- received interest to become a new member, forwarded to Chief Spirko to follow up. Chief Spirko reached out and no response
- (g) Insurance Workers Comp Review – paperwork came in for Workers Comp was approx. \$100,000 last year and the revised pricing is approx. \$38,000.

We are going to wait until 8pm to open the Budget Hearing as advertised.

Commissioner Sheldrick **MOVED TO OPEN THE BUDGET HEARING.** Comm. JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR. YES No Oppose.**

**Michelle Barney explained the Budget to the audience. See attached**

Commissioner Storcks **MOVED TO OPEN THE BUDGET HEARING** to the Public. Comm. JC Schroeck seconded the motion. **ALL VOTED IN FAVOR. YES No Oppose.**

Robert Preston, 21 Dartmouth Drive, Hazlet, pointed out that the 1<sup>st</sup> page of the budget still has Comm. Lopez name on it. That should be removed being that he resigned. Michelle thanked him for his response and will update that.

Commissioner Sheldrick **MOVED TO CLOSE THE BUDGET HEARING** to the Public. Comm. JJ Schroeck seconded the motion. **ALL VOTED IN FAVOR. YES No Oppose.**

Commissioner Storcks **MOVED TO CLOSE THE BUDGET HEARING.** Comm. Sheldrick seconded the motion. **ALL VOTED IN FAVOR. YES No Oppose.**

## **OLD BUSINESS**

**NONE**

## **FINANCIAL REPORT**

Commissioner Sheldrick presented the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner JJ Schroeck **MOVED THE TREASURER’S REPORT BE APPROVED.**

Commissioner JC Schroeck seconded the motion.

**ROLL CALL VOTE: ALL voted in favor. Commissioner Sheldrick – Abstain Comm. Storcks abstains to the purchase order 2022409, Yes to everything else.**

Commissioner Sheldrick presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID.** Commissioner JJ Schroeck moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID.** Commissioner JC Schroeck seconded the motion. **ALL voted in Favor.**

## **REQUISITIONS**

- NONE

## **CHIEFS**

**Township Chief Pat Wood**

- No maintenance items opened and still waiting for parts.

- Spoken to Comm. Parleman about the Light by the NCVFC. It was struck and is need of repair, spoke to the county and the county does not want to take responsibility for the repair. Chief Wood went on to elaborate on what needs to be done.
- As this is the last meeting as Chief, Introduced Robert Steiner as the new Chief and thanked the Board for all their help during the years.
- All open purchase orders should be satisfied by the end of year.
- The Board thanked Chief Wood for his time served.

**William McCarron for 1st Assistant Chief Edward Schmidt, Jr.**

- PM is completed.
- E80 and E81 are scheduled early and won't have to wait for the New Year.
- All repairs are completed on E81.
- Just waiting to schedule the Fit Testing.
- New Year's Day swearing in ceremony at WKFC at 3:30pm.

Comm. JC Schroeck asked about an outside source to come in to do all the Fit Test. Machine we have is all updated and ready to go if needed. Will discuss and get back to the Board.

**2nd Assistant Chief Craig Spirko**

- All PM's are done.
- Brush truck still out for repair. Need to drive back from George Wall Ford.
- Waiting for maintenance to be done on E76 and E77.
- 1-90 has a list of items to be done.

**FIRE OFFICIAL THOMAS HORNER**

- CCO = year to date 481
- Comm. Year to date – 962
- Randall Avenue, Holly Hill Trailer Park complaints, followed up on that. Elaborated further.
- Alarm follow ups, Grocery Outlet/Divita, the old Aldi.
- Plans for Old Wawa, highway 36, to be a medical office
- AT&T to open up at the Town Center near the Bubbakoos
- Office Depot will open probably in January 2023.
- Old Dinos still being worked on
- The Old Teds Tavern possibly being torn down and a 2 story building to be erected.

**FIRST AID – STEVE SCHMIDT**

Asked Michelle if she received any bills form PMC? Michelle said she has several bills. 2100 calls for the year. 180 calls for last month. Has applications if anyone is interested.

**NEW BUSINESS**

New positions were read off to the public.

Comm. Parleman asked if any member, new or old, needs an ID badge, please send photo to Michelle. The Board is removing Abe Lopez from all banking privileges and adding Michael Storcks.

Michelle discussed the new Gmail account to have for all commissioners and chiefs through the fire district.

A Mobile Clinic - Medical Essential Diagnostics - Reached out to Michelle, and along with the PD, Fire and First Aid and spouses, will need to get a total of at least 30 member's total.

**RESOLUTIONS**

**2022-026** Appoint Board Positions

**2022-027** Appoint Accountant – Thomas Furlong

**2022-028** Appoint QPA – Michelle Barney, bid threshold \$44,000  
**2022-029** Adopt NJ paid time off/sick leave  
**2022-030** Appoint Fire Official – Thomas Horner  
**2022-031** Appoint Fire Inspector – James Merkel  
**2022-032** Appoint Acting Fire Official James Merkel, in absence of Fire Official Thomas Horner  
**2022-033** Adopt Cash Management Plan  
**2022-034** Authorize approval and payment of claims  
**2022-035** Designating Surety Bonding for Commissioners  
**2022-036** Designation of official newspaper  
**2022-037** Authorizing Meeting Schedule  
**2022-038** Authorize transfer and encumbrance of funds to 2023 budget  
**2022-039** Executive Session  
**2022-040** Appoint Auditor for a 2 year term  
**2022-041** Cancel Resolution 2022-025  
**2022-042** Appoint commissioner vacancy as of Dec. 6, 2022  
Commissioner Sheldrick MOVED TO APPROVE THE ABOVE RESOLUTIONS. Commissioner JJ Schroeck seconded the motion. ALL VOTED IN FAVOR. YES No Oppose

**A motion for the Resolution to Adopt the 2023 Budget**

Commissioner JC Schroeck MOVED TO APPROVE THE ABOVE RESOLUTION to adopt the 2023 budget. Commissioner JJ Schroeck seconded the motion. ALL VOTED IN FAVOR. YES Michael Storcks Oppose.

**NEW APPLICATIONS**

NONE AT THIS TIME

**AT THIS POINT (8:33pm) the MEETING WAS OPENED TO THE PUBLIC. IN ACCORDANCE WITH THE OPEN PUBLIC MEETING LAW, EACH MEMBER OF THE PUBLIC WILL BE GIVEN A MAXIMUM OF 3 MINUTES TO SPEAK.**

Robert Preston, committeeman, will be the liaison to the committee.

**AT THIS POINT (8:34pm) the MEETING WAS CLOSED TO THE PUBLIC**

**AT THIS POINT (8:34pm), Commissioner Sheldrick MOVED TO GO TO EXECUTIVE SESSION, Commissioner JJ Schroeck seconded the motion. ALL VOTED IN FAVOR.**

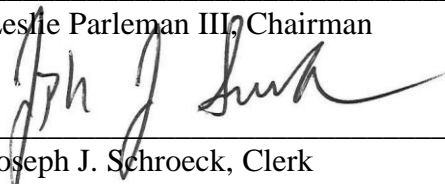
**AT THIS POINT (9:09pm) THE BOARD CAME OUT OF EXECUTIVE SESSION.**

**At this point (9:12pm) Commissioner Sheldrick MOVED THAT THE MEETING BE ADJOURNED, Commissioner J.J. Schroeck seconded the motion. ALL VOTED IN FAVOR.**

The next scheduled meeting is January 11, 2023, Workshop meeting starting at 6:30 pm.



Leslie Parleman III, Chairman



Joseph J. Schroeck, Clerk

