

October 13, 2021

**Town Hall
1766 Union Avenue, 2nd Floor
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Chairman Parleman** at **6:34PM**. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

ALSO:

On April 27, 2021, advance written notice of location of meeting change was sent to the Newark Star Ledger and the Asbury Park Press.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

Chairman Parleman called for a **ROLL CALL**:

Commissioner Preston	- ABSENT
Commissioner Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT
Commissioner Sheldrick	- PRESENT (arrived at 6:39pm)
Rich Braslow	- PRESENT (VIA VIDEO CONFERENCE)
Neil Braslow	- ABSENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

(1) AUDIT

Completed. Sent to the state. New item for the Auditor, need a resolution from the Town for approval for the Boards' compensation. Michelle and Rob discussed it with the Auditor so there were no significant corrections or findings to consider putting on as recommendations.

(2) UNIFORM POINTS

Comms. Preston and Parleman will have to meet to discuss.

(3) FIT TEST

The Fit Test machine is currently back from being calibrated. The machine is in Michelle's possession. Machine software upgrade could be near \$5,000 and a new machine could be near \$12,000.

(4) **TRAINING**

The Board is currently finalizing a policy for Officers regarding Driver/Pumping the trucks with the possibility of cross-training with the other companies. The Board will vote on the policy when all members are present.

(5) **CONTRACTS**

The board members all have a copy of the contracts for Fire Official Tom Horner and Fire Inspector Jim Merkel and will review before emailing to them.

(6) **BUDGET**

Company contracts for Fire and First Aid must be submitted with the Budget. Meeting with the accountant the week of Oct. 18. This needs to be done by the November meeting. Lengthy discussion followed.

(7) **INSURANCE**

The Insurance case for Thomas Hesse was re-opened. Comm. Preston brought up increasing the members death benefit for the district from \$10,000 to \$20,000. Once a member reaches the age of 70, the benefit would revert back to \$10,000. The Board was in agreement. A full list of members for the Workers Compensation policy will need to be submitted to the Board. The President of each company will be notified for this list. The beneficiary forms will need to be updated by each member.

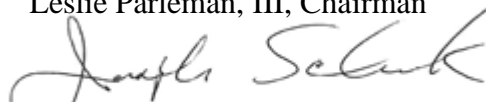
(8) **FIRE PREVENTION**

The Board of Fire Prevention is considering increasing the fees as there has not been an increase from 2007. Fire Official Horner will submit a list for discussion.

Comm. Lopez **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Schroeck seconded the motion. ALL VOTED IN FAVOR. The meeting was adjourned at 7:21 PM.



Leslie Parleman, III, Chairman


Joseph Schroeck, Clerk