

January 13, 2021

**THIS MEETING WAS HELD VIRTUALLY**

The **REGULAR MEETING** was opened by **Chairman Parleman** at 7:39 PM. **Chairman Parleman** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Chairman Parleman** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 2, 2020, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 2, 2020, advance written notice of this meeting was sent to the Newark Star Ledger and the Asbury Park Press; and

On December 2, 2020, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

**ALSO:**

On January 11, 2021, advance written notice of this meeting was posted on the Board website in compliance with the DCA.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Chairman Parleman** called for a ROLL CALL:

Commissioner Preston - PRESENT

Commissioner Parleman - PRESENT

Commissioner Schroeck - PRESENT

Commissioner Lopez - PRESENT

Commissioner Sheldrick - PRESENT

Rich Braslow - PRESENT

Neil Braslow - PRESENT

Michelle Barney, QPA - PRESENT

Frank Oliva, Jr., Secretary - PRESENT

Tom Horner, Fire Official - PRESENT

Steve Schmidt, First Aid - PRESENT

Also Present:

Chris Alcott - Township Chief

Patrick Wood - 1<sup>st</sup> Assistant Chief

Edward Schmidt - 2<sup>nd</sup> Assistant Chief

**A MOTION to APPROVE the WORKSHOP and REGULAR MINUTES** of the December, 9<sup>th</sup>, 2020 MEETING was offered by Commissioner Sheldrick and seconded by Commissioner Schroeck. **All voted in favor.**

**CORRESPONDENCE**

NONE

At this time (7:42pm) a motion was offered by Comm. Schroeck, seconded by Comm. Sheldrick to open the Budget Hearing. All voted in favor.

Comm. Preston announced that the 2021 Budget was approved and posted on the website for anyone to view.

Comm. Preston asked if anyone had any questions? Being nobody asked any questions, at this time (7:44pm) a

motion was offered by Comm. Sheldrick, seconded by Comm. Lopez to close the Budget Hearing. All voted in favor.

**A MOTION for a RESOLUTION to ADOPT the BUDGET WAS OFFERED** by Comm. Sheldrick and seconded by Comm. Schroeck. **All voted in favor.**

## **OLD BUSINESS**

- Uniform Points – A zoom meeting is scheduled for Jan. 19.
- ID cards – NCVFC and HFC cards are completed with the information submitted to Michelle. Still waiting for the information from WKFC before Michelle can start producing them.
- Budget is on the District website. The Social Media website currently operational with approx.. 500 followers.  
If anyone would like something posted on social media, please contact Michelle.

## **FINANCIAL REPORT**

Commissioner Preston submitted the **ATTACHED FINANCIAL REPORTS** indicating account balances. Commissioner Sheldrick **MOVED THE TREASURER’S REPORT BE APPROVED.** Commissioner Lopez seconded the motion.

**ROLL CALL VOTE: ALL voted in favor, Commissioner Preston abstained.**

Commissioner Preston presented the **ATTACHED LIST of OPERATING ACCOUNT and FIRE BUREAU BILLS TO BE PAID.** Commissioner Schroeck moved the **OPERATING BILLS and FIRE BUREAU BILLS BE PAID.** Commissioner Sheldrick seconded the motion. **ALL voted in Favor.**

## **REQUISITIONS**

None. Boxes for the back of the Chiefs’ vehicles will need 3 quotes because it exceeds \$17,500. Will need a resolution. It is not state contract.

## **CHIEFS**

### **Township Chief Christopher Alcott**

- Moving forward with the Fit Testing. Trying to get additional cartridges. Due to COVID, some members have reservations about wearing a mask after someone just used it regardless of how good it is cleaned. Possibly go back to the old style of testing using the banana oil.
- Board agreed to take this step for the year 2021.

### **1st Assistant Chief Patrick Wood**

- BBP/HazMat/RTK class to be set up. Has new adapters for the Fit Test machine, but are going to revert to the banana oil testing that was used in the past. Comm. Schroeck asked if the Fit Test machine will need to be calibrated for the year 2021. Chief Wood mentioned to the Board that it may not have to, but will send it out in 2022.

### **2nd Assistant Chief Edward Schmidt**

- PM for 3-81 is complete. A tear in the rear wheel was found and the tire was replaced.
- A quote/proposal for the Boat will be submitted this week.
- ID Cards – still waiting for additional information. Will submit to Michelle upon completion.

## **FIRE OFFICIAL THOMAS HORNER**

- Submitted his report.
- Popeye’s is now officially open.
- Will be away from 1/16 – 1/23. Jim Merkle to be used if needed.

## **FIRST AID**

There is an increase in COVID 19 within the town. All members should be taking proper precautions. Many are taking the proper precautions.

**NEW BUSINESS**  
**NONE**

**RESOLUTIONS**  
**NONE**

**NEW APPLICATIONS**  
**NONE**

**AT THIS POINT (8:14pm) the MEETING WAS OPENED TO THE PUBLIC.**

**AT THIS POINT (8:15pm) the MEETING WAS CLOSED TO THE PUBLIC.**

- Please note there were 24 attendees to the meeting, no questions were raised.

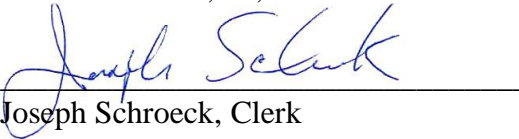
**AT THIS POINT (8:16pm), Comm. Schroeck MOVED TO GO TO CLOSED SESSION, Commissioner Sheldrick seconded the motion. ALL VOTED IN FAVOR.**

**AT THIS POINT (8:28pm), Comm. Sheldrick MOVED THAT THE CLOSED SESSION BE ADJOURNED, Commissioner Schroeck seconded the motion. ALL VOTED IN FAVOR.**

**At this point (8:29pm) Commissioner Lopez MOVED THAT THE MEETING BE ADJOURNED, Commissioner Sheldrick seconded the motion. ALL VOTED IN FAVOR.**



Leslie Parleman, III, Chairman



Joseph Schroeck, Clerk