

**January 12, 2022**

**Town Hall  
1766 Union Avenue, 2<sup>nd</sup> Floor  
Hazlet, NJ 07730**

The **WORKSHOP MEETING** was opened by **Vice Chairman C. Schroeck** at **6:31PM**. **Vice Chairman C. Schroeck** led the **PLEDGE TO THE FLAG**, followed by a **MOMENT OF SILENCE**. **Vice Chairman C. Schroeck** read the following statement:

In compliance with the **OPEN PUBLIC MEETING ACT** of the State of New Jersey, adequate notice of this meeting was provided in the following manner:

On December 14, 2021, advance written notice of this meeting was posted at Town Hall, 1766 Union Avenue, Hazlet, NJ;

On December 30, 2021 advance written notice of this meeting was sent to the Asbury Park Press; and

On December 30, 2021, copies of the advance written notice were mailed to all persons who requested and paid for such notice.

I direct the Fire District Clerk to enter into the minutes this announcement and the advance written notice of this meeting.

**Vice Chairman C. Schroeck** called for a **ROLL CALL**:

Commissioner J. Schroeck	- PRESENT
Commissioner C. Schroeck	- PRESENT
Commissioner Lopez	- PRESENT
Commissioner Parleman	- PRESENT (via zoom)
Commissioner Sheldrick	- PRESENT
Rich Braslow	- PRESENT (via zoom)
Neil Braslow	- ABSENT
Michelle Barney, QPA	- PRESENT
Frank Oliva, Jr., Secretary	- PRESENT

**(1) BUDGET**

The Budget was accepted and approved by the state. All good with no recommendations. Will need to come up with a personnel policy. A sample handbook will be sent to Michelle by Rich Braslow. This needs to be in place according to the state to cover employees. The budget hearing will start at 8pm and ask if anyone has questions, if no questions, then ask for a motion to adopt the resolution.

**(2) INSURANCE**

Michelle received a letter from the insurance company notifying them of an audit coming within the next 30 days. Comm. C. Schroeck and Michelle will be available for the meet, whether virtual or in person.

Beneficiary forms should be updated, all companies should make their members aware to change the information or leave as is. The board feels that a form should be signed by the member stating they received the form and whether to be changed or to leave as is.

Update on the non-member from WKFC. Will be meeting next week.

Waiting for any update regarding the accident from 2021.

**(3) NEW OFFICER CERTIFICATION**

Need to receive the certificates from the new officers from HFC.

**(4) ANY OPEN POLICIES FOR DISCUSSION**

Substance Abuse Policy –discussion regarding substance and accident testing. Discussion followed.

(A) Meeting with the 3 chiefs regarding the uniform points. Waiting for Comm. Parleman to feel better and schedule a meeting.

(B) Setting up emails for the commissioners individually. Comms. C. Schroeck and J. Schroeck opted to receive the emails.

**(5) PURCHASE OF BUILDING**

Final approval given to the Budget for the purchase of the building. Rich Braslow will contact the Title Company.

Deletion of comment on Social Media. Rich noted that it is freedom of speech, Should have been kept on social media.

Going forward, should add a statement regarding being able to delete from the district Facebook page. Lengthy discussion followed. Review the current Terms and Conditions for the Social Media Policy.

Quote from Fire and Safety for the generator on the Rescue Truck. Cost will be approx. \$11,000. Michelle will email Fire and Safety to have the specs sent to the Board. The quote is for a complete replacement.


The Board is discussing getting another quote if needed. This repair/replacement should get going sooner than later. Discussion followed.

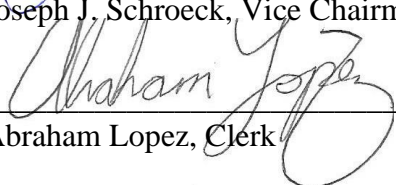
The Board is considering providing Retirement benefits for eligible employees. Discussion followed. This will be listed in the personnel policy.

Michelle can get reimbursed for gas if she puts in for it.

Comm. Sheldrick asked about getting cameras to be put at the Fire District building. Discussion followed. Board is in agreement.

Commissioner C. Schroeck **MOVED THAT THE MEETING BE ADJOURNED**, Commissioner Lopez seconded the motion. **ALL VOTED IN FAVOR**. The meeting was adjourned at 7:22 PM.

  
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Joseph J. Schroeck, Vice Chairman

  
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Abraham Lopez, Clerk